

AE Name: _____ Account Manager: _____

- Disclosures Only
 Full Submission
 Lender Disclosed
 Broker Disclosed

Broker/Contact Information

Broker Name		Broker NMLS	
Processor Name		Loan Officer Name	
Processor Phone		Loan Officer Phone	
Processor Email		Loan Officer Email	
Contract Processor NMLS		Loan Officer NMLS	
Lender Fee Buy Out	<input type="checkbox"/> Yes <input type="checkbox"/> No	Broker Compensation	<input type="checkbox"/> Lender Paid <input type="checkbox"/> Borrower Paid
Affiliates	<input type="checkbox"/> Yes (Must Disclose on LE) <input type="checkbox"/> No	BPC Amount	

Loan Identification Information

Borrower Name		FICO		Borrower Email	
Co-Borrower Name		FICO		Co-Borrower Email	
Co-Borrower Name		FICO		Co-Borrower Email	

Property Information

Property Address					
City		State		Zip Code	
Property Value		Property Type		AMC	

Loan Information

Loan Amount		Interest Rate		LTV		CLTV	
Loan Purpose	<input type="checkbox"/> Purchase <input type="checkbox"/> R/T Refinance <input type="checkbox"/> Cash Out	Occupancy	<input type="checkbox"/> Primary <input type="checkbox"/> Investment <input type="checkbox"/> Secondary				

Loan Terms

Non-QM Programs	NONI or DSCR<1.00 (Investment property only)
<input type="checkbox"/> theExpanded <input type="checkbox"/> theNear-Prime <input type="checkbox"/> theNon-Prime	<input type="checkbox"/> NONI <input type="checkbox"/> DSCR<1.0
<p>LOAN TERMS</p> <input type="checkbox"/> 30 Fixed <input type="checkbox"/> ARM <input type="checkbox"/> 3/1 <input type="checkbox"/> 5/1 <input type="checkbox"/> 7/1 <input type="checkbox"/> Interest Only (10yr I/O period) <input type="checkbox"/> 30YR <input type="checkbox"/> 40YR Loan Term	<p>LOAN TERMS</p> <input type="checkbox"/> 30 Yr Fixed <input type="checkbox"/> 5/1 ARM <input type="checkbox"/> Interest Only (10yr I/O period)
<p>PREPAYMENT OPTIONS (allowed on Investment properties only)</p> <input type="checkbox"/> None <input type="checkbox"/> 1 year <input type="checkbox"/> 2 year <input type="checkbox"/> 3 year	<p>PREPAYMENT OPTIONS</p> <input type="checkbox"/> 3 year Prepay Penalty <input type="checkbox"/> 1 Year Hard / 2 Year Soft PPP
<p>INCOME DOC TYPE: (Select one)</p> <input type="checkbox"/> Full Doc <input type="checkbox"/> Alt Doc 1 yr w-2 or 1 yr 1040 <input type="checkbox"/> Bank statements <input type="checkbox"/> 24 months <input type="checkbox"/> 12 months <input type="checkbox"/> Asset Depletion	<input type="checkbox"/> Vesting in LLC (required in IL, NJ) <input type="checkbox"/> Foreign National <input type="checkbox"/> First Time Investor (5% LTV Reduction)
Broker Disclosed Loans	NONI Submission Checklist
<input type="checkbox"/> Signed initial Loan Application by borrower(s) and LO <input type="checkbox"/> Fee Sheet <input type="checkbox"/> Consent Form (Proof of LE delivery) <input type="checkbox"/> Settlement Service Provider List (SSPL) <input type="checkbox"/> Intent to Proceed <input type="checkbox"/> Safe Harbor Anti Steering (LPC only) <input type="checkbox"/> Tool Kit <input type="checkbox"/> Home Counseling Form <input type="checkbox"/> Broker Disclosures and state specific Disclosures <input type="checkbox"/> Credit Report(s) <input type="checkbox"/> Credit Authorization <input type="checkbox"/> Mortgage Broker Fee Agreement <input type="checkbox"/> MLDS - CA Brokers Only	<input type="checkbox"/> Fannie 3.2 uploaded and registered <input type="checkbox"/> 1003 signed by LO and borrower <input type="checkbox"/> Credit report within 60 days of submission <input type="checkbox"/> Escrow Instructions/Prelim <input type="checkbox"/> Purchase Contract (if applicable) <input type="checkbox"/> Lease Agreement (Refi Only) <input type="checkbox"/> Business Purpose Affidavit
Lender Disclosed Loans	NONI 1003 Checklist
<p>Items below MUST be dated within 3 days of loan registered in TPO Connect</p> <input type="checkbox"/> Signed Initial Loan Application by Borrower(s) and LO <input type="checkbox"/> Fee Sheet <input type="checkbox"/> Mortgage Broker Fee Agreement <input type="checkbox"/> Credit Authorization <input type="checkbox"/> Settlement Service Provider List (SSPL) <input type="checkbox"/> MLDS (CA Brokers Only)	<input type="checkbox"/> Correct Occupancy, Page 1 <input type="checkbox"/> Correct Loan Term, Page 1 - Fixed or ARM <input type="checkbox"/> No Employment Disclosed <input type="checkbox"/> No Income Disclosed <input type="checkbox"/> Occupancy Declaration, Page 3

Lender Disclosed Loans:

Items below MUST be dated within 3 days of loan registered in TPO Connect

- Signed Initial Loan Application by Borrower(s) and LO
 Fee Sheet
 Mortgage Broker Fee Agreement
 Credit Authorization
 Settlement Service Provider List (SSPL)
 MLDS (CA Brokers Only)